

LONGFIELD & NEW BARN PARISH COUNCIL

www.longfieldparishcouncil.gov.uk

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SUMMONS & AGENDA

To all members

You are hereby summoned to attend a meeting of the
Longfield and New Barn Parish Council

to be held at The Church Hall, Main Road, 7.30pm Tuesday 28th April 2026

- 1 **Declarations of Interest:** To receive Members' declaration of interests.
- 2 **Apologies for absence:** To receive and approve any apologies for absence.
- 3 **Minutes of the Meeting:** To approve, as a correct record, the minutes of the Parish Council meeting held 24th March 2026
- 4 **Matters Arising from the Minutes not elsewhere on the agenda and review of actions.**
- 5 **Chairman's Report:**
- 6 **Correspondence:** To receive and approve correspondence received past month (white sheet)
- 7 **Public Question Time**
- 8 **Committee Reports and Recommendations**
 - Finance and General Purposes (blue sheets)
 - Recommendation to receive and approve the Receipts and Payments for past month (blue sheets).
 - Consultation on Planning Applications (dark green sheet)
 - To note completion of Quarterly Reconciliation checks (Quarter 4) as per Financial Regulations 2.6
 - To note completion of internal audit 27th April 2026 and receive Internal Audit Report, Elkerlodge
 - To approve internal auditor, Elkerlodge for accounting year 2026/2027
 - To receive and sign off of accounts and AGAR 2025/2026 for submission to external auditor Mazars
 - Approve dates for notice exercise of public rights (3rd June 2026 to 14th July 2026). (The Local Audit and Accountability Act 2014, and The Accounts and Audit (England) Regulations 2015 (SI 234))
9. **Lighting, Street Scenes and Allotments:**
 - Allotment Meeting – Update for the Full Parish Council
 - To note receipt of official notification of increase of 4% to Streetlights Contract for 2026/2027
 - To approve payment of invoice 1 of Streetlights Maintenance Contract
- 10 **Grants and Community**
 - Long Valley Hall – General update and review of upcoming electricity contract renewal prices
 - To note notice of weekly fuel surcharge on Biffa bin collections Long Valley Hall
 - Billabong Park Refurbishment - To note proposed start date of 11th May 2026
 - To note completion of Oval Play Park Area Repairs and approve payment of part 1 Playfix invoice
 - Village Sign – Longfield Hill
 - Parking – St Mary Magdalene – to receive collated correspondence for submission to Dartford Borough Council/Kent Highways
- 11 **Kent Association of Local Councils**
- 12 **Borough and Parish Councils Forum**
- 13 **Dartford Borough Council**
- 14 **Kent County Council**