

LONGFIELD & NEW BARN PARISH COUNCIL

www.longfieldparishcouncil.gov.uk

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SUMMONS & AGENDA

To all members

You are hereby summoned to attend a meeting of the
Longfield and New Barn Parish Council

to be held at The Church Hall, Main Road, 7.30pm Tuesday 23rd September 2025

- 1 Declarations of Interest:** To receive Members' declaration of interests.
- 2 Apologies for absence:** To receive and approve any apologies for absence.
- 3 Minutes of the Meeting:** To approve, as a correct record, the minutes of the Parish Council meeting held 22nd July 2025 (no Parish meeting is held in August)
- 4 Matters Arising from the Minutes not elsewhere on the agenda and review of actions.**
- 5 Chairman's Report:**
- 6 Correspondence:** To receive and approve correspondence received during past two months (white sheet)
- 7 Public Question Time**
- 8 Committee Reports and Recommendations**
 - To receive and note conclusion of Audit for year ending 31st March 2025 – Mazars
 - To note introduction of Assertion 10 2025/2026 Audit requirement
 - To adopt IT Policy to comply with Assertion 10
 - Receive and approve any additional invoices for payment
 - Community Insurance Renewal (**Approved Oct 2023** Hiscox AJG Community Scheme 3-year term to Oct 2026)
 - Receive and approve Local Government Association & National Joint Council (Green Book) backdated pay award for 1st April 2025 for employed staff.
 - Finance and General Purposes (blue sheets)
 - Recommendation to receive and approve the Receipts and Payments for past month (blue sheets).
 - Consultation on Planning Applications (dark green sheet)
- 9 Lighting, Street Scenes and Allotments:**
 - Streetlighting – To note industry wide change over to half hour monitoring on unmetered streetlights
 - To note and approve request for Plot holder to introduce chickens Whitehill Road
- 10 Grants and Community**
 - Long Valley Hall – to receive quotes from Volmech to replace emergency light fittings (as identified during statutory electrical testing 16th July 2025)
 - Long Valley Hall – review ways or working
 - Parish Community Event – Update
 - Community Policing – Update
 - Play Areas – To note receipt of ROSPA reports 2025 (previously circulated)
 - Easement Whitehill Road/Woodyard – To note completion of works
- 11 Kent Association of Local Councils**
- 12 Borough and Parish Councils Forum – Next meeting 7th October 2025**
- 13 Dartford Borough Council - Update on Lease for Long Valley Field/Billabong Park**
 - Procedure to request parking changes - Disabled Parking Bay Request, Kent Road
- 14 Kent County Council – Highways – to note updated traffic surveys (previously circulated) for Whitehill Road and New Barn Road.**