

LONGFIELD & NEW BARN PARISH COUNCIL

www.longfieldparishcouncil.gov.uk

Parish Clerk:

Paula Henney

Tel: 01474 707290

Email: Clerk@longfieldparishcouncil.gov.uk



Office: 1st Floor
Long Valley Hall
Fawkham Road
Longfield
Kent DA3 7QP

Minutes of the Parish Meeting on Tuesday 25th March 2025

at Church Hall, Main Road, Longfield

Meeting commenced at 7.30pm

Those present: Cllr. Steve Brown (Chair), Cllr. J. Kite (Vice Chair), Cllr. Catherine Stafford, Cllr. P. Denman, Cllr. Phil Smith, Cllr. Jennifer MacDonald, Cllr. Tony Mack, Cllr. Mike Tamber

Clerk: Paula Henney

Apologies accepted for absence: Cllr. G. Sandher, Cllr. R. Perfitt

Members of the public present: Three

27/2025 Declarations of Interest:

- Cllr. Brown is a member of Dartford Borough Council, a member of the DBC cabinet and Vice Chairman of the Development Control Board at DBC.
- Cllr. Kite is the Leader of Dartford Borough Council, and Director of Leigh Academy Trust and Director of Ebbsfleet Development Committee, KCC and Director of Dartford Football Club and Life President of Southfleet Cricket Club.
- Cllr. Paul Denman is a member of the Development Control Board at DBC.
- Cllr. Tamber is retired Postmaster and owner of property in Longfield.
- Cllrs. C. Stafford, MacDonald, Mack, and Smith had none to declare.

28/2025 Minutes of last meeting 18th February 2025:

Minutes of last meeting approved by all present. Proposed by Cllr. Stafford and seconded by Cllr. Denman.

29/2025 Matters arising not recorded elsewhere: Cllr. Stafford confirmed the community Defibrillator Training was planned for Friday 28th March 7-9pm and Councillors were welcome to attend. Cllr. Tamber confirmed he would attend.

30/2025: Chairman's Report:

Cllr. Brown welcomed the members of the public and for their potential interest in the Co-Opted Councillor vacancies.

31/2025: Correspondence: Clarification was provided on the following correspondence items:

Item 3, 5, 13, 16.

Item 19: **Action:** Clerk to respond to KSSX with regards to donation request and review in the future against the donation budget.

Item 24: **Action:** Clerk to contact St Mary Magdalene Church PCC with regards to any current requests made by them directly to highways.

Correspondence was approved by all present.

32/2025 Public Question Time: No questions arose.

33/2025 Committee Reports and Recommendations

Finances: Cllr. MacDonald queried the two payment entries from Castle Water. The Clerk explained that they had taken two direct debits in error but there was also a credit from Castle Water to rectify the issue. Cllr. MacDonald asked for details on the recent hall maintenance costs. The Clerk provided details.

The finance reports produced direct from the accounting system Scribe, currently show supplier and Cllr. Kite enquired if this column could be excluded from the reports with regards to any possible GDPR concerns.

Action: Clerk to raise with Scribe if this field could be filtered out on the reports or it will be redacted manually by the Clerk.

Payments proposed by Cllr. Denman, seconded by Cllr. Stafford.

Approval of invoice for payment PPL/PRS Music Licence Long Valley Hall	£ 1333.62
Approval of invoice for KALC/NALC subscription 2025/26	£ 2244.00

Approved by all present.

Planning: Cllr. Stafford presented on behalf of the Planning group and agreed by the full council meeting.

Date	Reference	Property	Description	Comments
19.02.2025	25/00187/VCON	23 Fawkham Avenue Longfield Kent DA3 7HS	Variation of condition 2 (drawing numbers) of permission permission DA/24/00997/FUL (Construction of two-storey front extension together with an increase in eaves height and re-building of main roof to provide enhanced accommodation at roof level including provision of 2 no. front and 1 no. rear dormer windows) to allow an increase in the height of the approved front extension	No objection
19.02.2025	25/00139/VCON	30 Longfield Avenue Longfield Kent DA3 7LE	Erection of detached outbuilding for storage/garden use (Variation of condition 2 (approved drawings) and condition 3 (to exclude solar panels from permitted development rights removal) of planning permission DA/22/00026/FUL in respect to minor amendments to elevations, roof slope, provision of solar panels and associated paraphernalia	Object due to the impact on neighbouring properties. The panels would be out of keeping with the area and harmful to the visual amenity and character.
21.02.2025	25/00195/FUL	6 Barnfield Close Longfield Kent DA3 7HP	Erection of a detached outbuilding	No objection
06.03.2025	25/00240/TPO	53 Pincroft Wood Longfield Kent DA3 7HB	Application for T1 Hornbeam - Reduce in height by 2m, leaving at 10m. Reduce radial spread by 1.5m, leaving at 5.5m. Prune to offer a 2m clearance from 40 Fairlight Croft. Crown lift to 5m from ground level. T2 Hornbeam - Reduce in height by 2m, leaving at 10m. Reduce radial spread by 1.5m, leaving at 5.5m. Prune to offer a 2m clearance from 40 Fairlight Croft. Crown lift to 5m from ground level, subject	No objection

			to Tree Preservation Orders No.2 1957 and No.12 1982	
06.03.2025	25/00181/OUT	18 Station Road Longfield Kent DA3 7QD	Outline application (landscape reserved matters) for demolition of existing mix use building and erection of new mixed use, three-storey building with a ground floor pharmacy with 1 replacement and 9 new residential dwellings above, parking, access, bins and cycle provision	Objection: over-development of the site which would be significantly harmful to both visual amenity and the character and appearance of the area.
07.03.2025	25/00244/FUL	4 Woodland Close Longfield Kent DA3 HA	Erection of a single storey detached annexe for ancillary residential use to the main dwellinghouse	No objection
12.03.2025	25/00194/FUL	19 Main Road Longfield Kent DA3 7QT	Provision of a dropped kerb onto B260 and a driveway (incorporating excavation of garden).	No objection
14.03.2025	25/00296/FUL	63 Shearwater Longfield Kent DA3 7NL	Erection of a part two/part single storey side and rear extension, with internal alterations.	No objection
14.03.2025	25/00290/TPO	Lynton New Barn Road Longfield Kent DA3 7JJ	Application for T1 Horse Chestnut to reduce tree crown in line with line on photo (height from 12.5m to 10m) and T2 Fir to crown lift tree to 6m, subject to TPO No.3 1969	No objection
24.03.2025	25/00311/FUL	Woodland, Southfleet Ave Longfield DA3 7JG	Erection of detached garage	No objection
25.03.2025	25/00328/FUL	3 Fairlight Cross New Barn DA3 7JD	Demolition of existing garage and erection of detached garage and single storey rear extension to the main house	No objection
25.03.2025	25/00325/FUL	Rosslyn Pescot Avenue Longfield DA3 7NA	Erection of two storey side extension, alterations to roof from hip ends to gable end for provision of dormer window in rear elevation and windows on flanks elevations in connection with providing additional rooms in the roof space	No objection

To received and approve the following policies/updates:

Financial Regulations
Risk Assessments
Grievance
Disciplinary
Data Protection
Document Retention
Publication Scheme

Approved by all present with one adjustment to be made with regards to ICO Model Publication Class 7 – Streetlights, date to be changed from N/A to website. **Action: Clerk to made amendment and publish.**

34/2025 Lighting/Street Scenes and Allotments: Nothing to report.

35/2025 Grants and Community

Longfield Hill Trees: Cllr. Tamber enquired on the current progress. Cllr. Smith confirmed site meeting at Longfield Hill with residents went ahead and previously agreed actions have been completed and residents advised. Currently waiting on sign off from Dartford Borough Council before works can be completed.

Clerk advised that after speaking with approved supplier of works, the suggested ongoing inspection (potential maintenance recommendations) should be on a bi-annual basis. Approved by all present.

Action: Clerk to diarise next inspection date after completion of works.

Long Valley Hall: Increase of 3% costs by PHS was noted by all present. Cllr MacDonald enquired if there should be a bin in the men's toilets. It was advised bins were available in ladies and disable/baby change toilets.

Request for regular hire from Little Longfield toddler group was received with a requirement for storage and a potential for a reduced hire rate as a voluntary community group. After discussion, the Parish Council agreed they would like to be able to support such a group and it was agreed the reduced hire rate could be offered after a six-month period, but that storage is, and would be, an issue. All current cupboards are full and there is no available free space either outdoor or internally for any further storage. Agreed by all present.

Action: Clerk to respond without outcome to request.

Request from local U9's football group to train and play matches at Long Valley field area. After discussion it was agreed that capacity was currently fully utilised by Longfield Tigers. Alternative suggestion offered was Longfield Academy. Agreed by all present.

Action: Clerk to respond with outcome to request.

Play Areas:

Completion of repairs to Billabong Park and MUGA noted by all present and invoice approved for payment to Playfix £4714.80. Proposed Cllr. Brown, seconded Cllr. Kite.

Cllr. Kite advised there may potentially be a budget amount remaining from Dartford Borough Council's park refurbishment project for leased play areas (Billabong Park, Long Valley Hall). This may enable potential for equipment upgrades. The Project Manager would be in contact with the Parish and outline what would be suitable/available.

Cllr. Smith commented on the high cost of play equipment repairs and thought it was worthy of sharing to the community via publication in the Chairman's annual report.

Parish Community Event 2025: Agreed to proceed with one cinema in the park event August/September 2025. Agreed by all present.

Action: Clerk to contact supplier with availability of dates and films.

36/2025 Kent Association of Local Councils: Cllr MacDonald shared update from the recently attended meeting explaining discussions were around plans for devolution and information gathering.

37/2025 Borough and Parish Councils Forum: Next meeting postponed due to upcoming elections. Cllr. Brown provided update from the last meeting around current devolution plans.

38/2025 Dartford Borough Council: Cllr. Kite advised discussions were ongoing across Kent regarding LGR (Local Government Review). The schedule of summer events was planned and £100 food vouchers to support street parties for VE Day were available via the Dartford Borough Council website.

39/2025 Kent County Council: KCC were in the purdah period with closure date for nominations being 31st March 2025. (Election 1st May 2025).

Meeting closed at 8.55pm.

Next meeting: 7.30pm Tuesday 22nd April 2025