

# LONGFIELD & NEW BARN PARISH COUNCIL

www.longfieldpc.gov.uk

**Parish Clerk:**

Paula Henney

Tel: 01474 707290, 07483 157250

Email: Clerk@longfieldparishcouncil.gov.uk



**Office:** 1st Floor  
Long Valley Hall  
Fawkham Road  
Longfield  
Kent DA3 7QP

## SUMMONS & AGENDA

### To all members

You are hereby summoned to attend a meeting of the  
**Longfield and New Barn Parish Council**

**to be held at The Church Hall, Main Road, 7.30pm Tuesday 22<sup>nd</sup> April 2025**

- 1 **Declarations of Interest:** To receive Members' declaration of interests.
- 2 **Apologies for absence:** To receive and approve any apologies for absence.
- 3 **Minutes of the Meeting:** To approve, as a correct record, the minutes of the Parish Council meeting held 25<sup>th</sup> March 2025
- 4 **Matters Arising from the Minutes not elsewhere on the agenda and review of actions.**
- 5 **Chairman's Report:**
- 6 **Correspondence:** To receive and approve correspondence received during past month (white sheet)
- 7 **Public Question Time**
- 8 **Committee Reports and Recommendations**
  - Finance and General Purposes (blue sheets)
  - Recommendation to receive and approve the Receipts and Payments for past month (blue sheet).
  - Consultation on Planning Applications (dark green sheet)
  - To note completion of Quarterly Reconciliation Checks (As per Financial Regulations Item 2.6)
  - To note completion of internal audit date - Elkerlodge 14<sup>th</sup> April 2025
- 9 **Lighting, Street Scenes and Allotments:**
  - To note upcoming changes to UMSO streetlight supply to half-hourly meters
- 10 **Grants and Community**
  - Annual Parish Meeting – May 2025
  - Longfield Hill Trees update
  - Long Valley Hall – Review of hire rates and terms and conditions
  - Approval of donation to Gravesham Life Saving – Community Defibrillator Training 28<sup>th</sup> March 2025
  - To receive request for donation – We are Beams (documents previously circulated 7<sup>th</sup> April 2025)
  - Parish Community Event – to consider and agree date(s)
- 11 **Kent Association of Local Councils-** Matters to report
- 12 **Borough and Parish Councils Forum-** Matters to report
- 13 **Dartford Borough Council –** Matters to Report
- 14 **Kent County Council –** Matters to Report