

LONGFIELD & NEW BARN PARISH COUNCIL

www.longfieldparishcouncil.gov.uk

Parish Clerk:

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SUMMONS & AGENDA

To all members

You are hereby summoned to attend a meeting of the
Longfield and New Barn Parish Council

to be held at The Church Hall, Main Road, Tuesday 19th March 2024 7.30pm

- 1 **Declarations of Interest:** To receive Members' declaration of interests.
- 2 **Apologies for absence:** To receive and approve any apologies for absence.
- 3 **Minutes of the Meeting:** To approve, as a correct record, the minutes of the Parish Council meeting held 27th February 2024
- 4 **Matters Arising from the Minutes not elsewhere on the agenda and review of actions.**
- 5 **Chairman's Report:**
- 6 **Correspondence:** To receive and approve correspondence received during past month (white sheet)
- 7 **Public Question Time**
- 8 **Committee Reports and Recommendations**
 - Finance and General Purposes (blue sheets)
 - Approval of additional invoices received for payment
 - Year End Reconciliation check – Councillor to be assigned (as per Financial Regs Item 2.2)
 - All members to note date Internal Audit booked 15th April 2024 - Elkerlodge Bookkeeping
 - Recommendation to receive and approve the Receipts and Payments for past month (blue sheet).
 - Consultation on Planning Applications (dark green sheet)
 - Receive and approve Code of Conduct (previously circulated 11th March 2024)
- 9 **Lighting, Street Scenes and Allotments:**
- 10 **Grants and Community**
 - To receive and approve revised quote for grounds maintenance renewal contract 2 years 2024/25 – Landscape Services
 - Annual Parish Meeting May 2024 – to confirm if a joint meeting APM/PM or two separate dates
 - Chairman's Annual Report
 - Long Valley Hall – general update
 - D Day 80th Commemoration 8th June 2024 – Update from working group
 - Play Area Repairs – Schedule 2
- 11 **Kent Association of Local Councils-** Matters to report
- 12 **Borough and Parish Councils Forum-** Matters to report
- 13 **Dartford Borough Council** – Matters to Report
- 14 **Kent County Council** – Matters to Report